

**Sang Hing Holdings (International) Limited**  
**生興控股(國際)有限公司**  
*(Incorporated in the Cayman Islands as an exempted company with limited liability)*  
**(Stock Code: 1472)**

**PROCEDURES FOR SHAREHOLDERS TO PROPOSE A PERSON FOR ELECTION AS  
A DIRECTOR OF THE COMPANY**

**1. Provisions in the Company’s Articles of Association**

1.1 In accordance with the articles of association (the “**Articles of Association**”) of Sang Hing Holdings (International) Limited (the “**Company**”), the directors of the Company (the “**Directors**”) may be elected in general meetings by ordinary resolutions.

1.2 In accordance with the requirements of Article 85 of the Articles of Association of the Company, no person other than a Director retiring at the annual general meeting of the Company shall, unless recommended by the Directors for election, be eligible for election as a Director at any general meeting unless a notice signed by a member of the Company (other than the person to be proposed) duly qualified to attend and vote at the general meeting for which such notice is given of his intention to propose such person for election and also a notice signed by the person to be proposed of his willingness to be elected shall have been lodged at the head office or at the registration office of the Company provided that the minimum length of the period, during which such notice(s) are given, shall be at least seven days and that (if the notices are submitted after the despatch of the notice of the general meeting appointed for such election) the period for lodgment of such notice(s) shall commence on the day after the despatch of the notice of the general meeting appointed for such election and end no later than seven days prior to the date of such general meeting.

**2. Requirements under the Rules of the Listing of Securities on the Stock Exchange of Hong Kong limited (the “Listing Rules”)**

Pursuant to Rules 13.70 and 13.74 of the Listing Rules, the Company shall:

- publish an announcement or issue a supplementary circular upon receipt of a notice from a shareholder to propose a person for election as a director at the general meeting where such notice is received by the Company after publication of the notice of general meeting;

- include in the announcement or supplementary circular the particulars required under Rule 13.51(2) of the Listing Rules of such person proposed to be elected as a director;
- publish such announcement or supplementary circular not less than 10 business days before the date of the relevant general meeting; and
- assess whether or not it is necessary to adjourn the meeting of the election to give shareholders at least 10 business days to consider the relevant information disclosed in the announcement or supplementary circular.

### **3. Procedures for Shareholders to Propose a Person for Election as a Director**

- 3.1 After the publication of the notice of the general meeting by the Company, if a shareholder entitled to attend and vote at the general meeting wishes to propose a person (the “**Candidate**”) for election as a director of the Company at the general meeting, such shareholder (not being the Candidate) shall deliver a written notice (the “**Notice**”), to the Company’s office in Hong Kong at Room 215A–B, 2/F, Central Services Building, Nan Fung Industrial City, No. 18 Tin Hau Road, Tuen Mun, New Territories.
- 3.2 The Notice (i) must include the personal information of the Candidate as required by Rule 13.51(2) of the Listing Rules; and (ii) must be signed by the shareholder concerned and signed by the Candidate indicating his/her willingness to be elected and consent to the publication of his/her personal information.
- 3.3 The period for lodgment of the Notice shall commence on the day after the despatch of the notice of the meeting appointed for such election and end no later than seven days prior to the date of such meeting.
- 3.4 In order to allow the Company’s shareholders to have sufficient time to consider the proposal of election of the Candidate as a director of the Company, shareholders who wish to make the proposal are urged to submit and lodge the Notice as early as practicable before the relevant general meeting.

### **4. Requisition of an Extraordinary General Meeting by Shareholders**

- 4.1 Shareholder(s) holding not less than one-tenth of the paid-up capital of the Company carrying the right of voting at general meetings may request the Company to convene an extraordinary general meeting pursuant to Article 58 of the Company’s Articles of Association.

4.2 Extract of Article 58 of the Company's Articles of Association is set out below:

*“The Board may whenever it thinks fit call extraordinary general meetings. Any one or more Members holding at the date of deposit of the requisition not less than one-tenth of the paid up capital of the Company carrying the right of voting at general meetings of the Company shall at all times have the right, by written requisition to the Board or the Secretary of the Company, to require an extraordinary general meeting to be called by the Board for the transaction of any business specified in such requisition; and such meeting shall be held within two (2) months after the deposit of such requisition. If within twenty one (21) days of such deposit the Board fails to proceed to convene such meeting the requisitionist(s) himself (themselves) may do so in the same manner, and all reasonable expenses incurred by the requisitionist(s) as a result of the failure of the Board shall be reimbursed to the requisitionist(s) by the Company.”*

Hong Kong, 16 March 2020

***Notes: If there are any discrepancies between the Chinese and English version, the English version shall prevail.***